

**Mahatma Gandhi Vidyamandir's  
Arts and Commerce College, Yeola**

**Career and Competitive Exam Guidance and Placement Support Department  
Meeting Agenda: Academic Year 2022-23**

Date: 12 July 2022

All the members of Career and Competitive Exam Guidance and Placement Support Department are informed that the meeting of the department is scheduled in the principal's cabin on 18 July 2022, at 11 a.m. All the members are requested to remain present.

**Agenda:**

1. Welcome and Introduction
2. Review of Previous Meeting Minutes
3. Updates on Career Guidance Activities
4. Updates on Competitive Exam Preparation Activities
5. Updates on Placement Support Activities
6. Guest Lectures and Workshops
7. Any Other Business
8. Next Meeting Date and Adjournment

**Minutes of the Meeting**

The meeting of Career and Competitive Exam Guidance and Placement Support department was organised in the principal's cabin on 18 July 2022, at 11 a.m. The following issues were discussed in the meeting.

**Attendees:**

1. Prof. P. R. Disagaj: Member
2. Prof. Kavishwar Nalawade: Member
3. Dr S. U. Chavan: Coordinator
4. Prin. Dr B. V. Game: Principal

1. Review of Previous Meeting Minutes:

The minutes of the previous meeting held were reviewed. No revisions or amendments were suggested, and the minutes were approved by the attendees.

3. Updates on Career Guidance Activities:

Prof. P. R. Disagaj provided an overview of the career guidance activities conducted during the academic year 2022-23. They highlighted the career counselling sessions, workshops, and internships organized for students. The attendees discussed the effectiveness of these activities and suggested further improvements to enhance student engagement and outcomes.

4. Updates on Competitive Exam Preparation Activities:

Dr Kavishwar Nalawade presented an update on the competitive exam preparation activities. They shared information about the coaching classes, study materials, and doubt-clearing sessions provided to students. The attendees discussed the need to diversify the range of exams covered and explored the possibility of collaborating with external coaching institutes to expand the resources available to students.

5. Updates on Placement Support Activities:

Dr Sharad Chavan reported on the placement support activities, including campus recruitment drives, industry collaborations, and skill development workshops. The attendees discussed the success rate of placements and suggested strategies to increase industry partnerships and internships.

6. Guest Lectures and Workshops:

Prof. P. R. Disagaj shared the details of the guest lectures and workshops organized during the academic year 2021-2022. The attendees expressed their satisfaction with the quality of speakers and suggested potential topics for future sessions. They also discussed the importance of promoting these events effectively to ensure maximum student participation.


7. Any Other Business:

Since there was no other issue, the meeting came to end with vote of thanks.

8. Next Meeting Date and Adjournment:

The next meeting was scheduled for in the next semester. With no further items to discuss, the meeting was adjourned.

  
Coordinator, Placement Cell

  
Principal  
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